

TAX SENIOR ASSOCIATE – PRIVATE CLIENTS

Join Our Tax Team at WDM International

We are looking for a Tax Senior Associate to join our Tax Team, with a primary focus on supporting private clients.

This role gives you the opportunity to manage a varied portfolio of private clients and to develop practical experience across personal tax compliance, VAT matters, tax enquiries and advisory assignments. You will work closely with experienced professionals, build trusted client relationships and deliver a responsive, high-quality service in a supportive environment where your contribution matters.

WDM International Ltd is an audit, tax & advisory firm based in Malta, and is also an MFSA approved CSP license holder. The Firm, established in 1994, aims to deliver tailored solutions to meet both local and international client needs.

Responsibilities:

- Manage a varied portfolio of private clients
- Prepare and review accounting records, reconciliations and period-end procedures required for private-client tax computations
- Identify and resolve any arising discrepancies and unusual transactions
- Prepare and review personal income tax computations, VAT returns and related supporting schedules for private clients
- Maintain filing calendars and proactively follow up on information required to meet all applicable private-client tax filing deadlines
- Execute tax compliance, tax audits and tax advisory assignments under the direction of the Tax Manager
- Conduct tax research and analyse tax implications of transactions
- Communicate proactively with private clients to obtain documentation and clarify any queries
- Train and assist junior tax team members

Skill-set and Requirements:

- A professional tax or accounting qualification, or nearing completion of one
- At least two years' relevant experience in tax, accounting or a similar professional-services role
- Sound knowledge of personal income tax and VAT principles
- Good command of English and Maltese
- Good communication skills and the ability to build trusted relationships with private clients and colleagues
- Proactivity – You should be able to work on your own initiative, anticipate needs and satisfy them with high attention to detail.
- High proficiency in Microsoft Office tools; experience with Odoo is considered an advantage

Work Arrangement:

- Full-time position; Reduced hours arrangements may be considered; Hybrid following successful completion of probation period

Interested candidates are invited to send their CV and covering letter to recruitment@wdm.com.mt. We are grateful for all applications received; however, only shortlisted candidates will be contacted.